



**NEW JERSEY  
DIVISION OF HIGHWAY  
TRAFFIC SAFETY**

**FOR DHTS USE ONLY**

TASK #:

PROGRAM:

PROJECT #:

DATE RECEIVED:

**APPLICATION FOR SNOW AND ICE REMOVAL EQUIPMENT • PROJECT GRANT**

**PART I : GENERAL INFORMATION**

A. PROJECT TITLE

B. TYPE OF APPLICATION

INITIAL

REVISION

CONT.

YEAR 1

YEAR 2

YEAR 3

C. NAME OF PROJECT CONTACT

D. NAME OF APPLICANT AGENCY

E. TELEPHONE NUMBER (OF C.)

F. ADDRESS

G. FAX NUMBER

H. FEDERAL TAX ID #

I. E-MAIL ADDRESS

J. GRANT PERIOD (FINAL CLAIM IS DUE NO LATER THAN JULY 31)

FROM:

TO:

**BUDGET (Please complete pages 4 & 5)**

**A. COST CATEGORY**

**GRANT PERIOD**

**TOTAL  
EXPENDITURES  
PRIOR YEARS**

**TOTAL**

EQUIPMENT COSTS

TOTAL COSTS

**B. SOURCE OF FUNDS**

STATE

CORPORATION

TOTAL

## APPLICATION FOR SNOW AND ICE REMOVAL EQUIPMENT • PROJECT GRANT

### PART II : ACCEPTANCE OF CONDITIONS

This application is approved for state fiscal year \_\_\_\_\_ and authorization to proceed with this highway safety project is granted subject to the State laws and regulations applicable to the New Jersey Division of Highway Traffic Safety (DHTS) and the conditions stated below:

1. Unless otherwise directed, applicants shall submit quarterly reports to the DHTS which reflect the status of project implementation. Each progress report shall describe the project status quarterly and shall be submitted to the DHTS no later than fifteen (15) days subsequent to the termination of each quarter. A final accomplishment report must be submitted to the DHTS within thirty (30) days of completion of the project unless otherwise directed. All applicants that are delinquent in submitting quarterly and/or final accomplishment reports, or reports that lack sufficient detail of progress during the period in question will be subject to having reimbursement requests withheld.
2. Prior approval is required for changes to project scope or budget.
3. No equipment purchased under an approved DHTS grant will be conveyed, sold, salvaged, or transferred without written approval from the DHTS. Upon termination, the grantee shall remove all equipment and shall restore the property to its original condition, with reasonable wear and tear excepted.
4. User fees may be charged for use of the equipment. The applicant is required to maintain accounting records and other evidence pertaining to revenue received and costs incurred and to make records available to the DHTS at all reasonable times during the grant agreement and for three years from the date of the final payment under the grant agreement.
5. The DHTS has the right to access any pertinent books, documents, papers or other records in order to make audits, examinations, excerpts, and transcripts. The right of access is not limited to the required retention period but must last as long as the records are retained.
6. The applicant will protect, defend, indemnify and hold harmless the DHTS from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities arising out of or resulting from the performance of work or the completed operations provided that any such claims, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of the tangible property including the loss of the use resulting therefrom; and is caused in whole or in part by any negligent or willful act or omission of the applicant and anyone directly or indirectly employed by the applicant or anyone for whose acts any of them may be liable.
7. The Recipient shall recognize and agree that both the initial provision of funding and the continuation of such funding under the Agreement is expressly dependent upon the availability of monies in the Snow and Ice Removal Fund. Future funding shall not be anticipated from the DHTS beyond the duration of the award period set forth in the Grant Agreement and in no event shall the Agreement be construed as a commitment by the DHTS to expend funds beyond the termination date set in the Grant Agreement.

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### PART III : SIGNATURES

#### PROJECT DIRECTOR (Read Part II, "Acceptance of Conditions" before signing)

NAME	TITLE	TELEPHONE NUMBER
SIGNATURE		ADDRESS

#### FINANCIAL DIRECTOR (Read Part II, "Acceptance of Conditions" before signing)

NAME	TITLE	TELEPHONE NUMBER
SIGNATURE		ADDRESS

#### AUTHORIZING OFFICIAL (Read Part II before signing)

NAME	TITLE	TELEPHONE NUMBER
SIGNATURE		ADDRESS

#### APPROVAL INFORMATION (FOR DHTS USE ONLY)

SIGNATURE	TITLE	APPROVAL DATE
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## PART IV : ITEMIZED EXPENDITURES

[illegible]

## PART V : NARRATIVE DESCRIPTION OF PROJECT

- HSSI (01/12)

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**PART V : NARRATIVE DESCRIPTION OF PROJECT (CONTINUED)**